

**ALDWARK AREA PARISH COUNCIL**

**MINUTES OF THE ANNUAL GENERAL MEETING HELD  
AT ALDWARK MANOR, ALDWARK ON WEDNESDAY 16 MAY 2012 AT 7.30PM**

**PRESENT:** Councillors: Roland Crooke (Chairman), Alison Pollock (Vice Chairman),  
Colin Stroud, Henry Dean and Alan Boddy.

Clerk: District Councillor Nigel Knapton.

2 members of the public were present.

**12/50** **ELECTION OF CHAIRMAN**  
Councillor Crooke was unanimously elected as Chairman.

**12/51** **ELECTION OF VICE-CHAIRMAN**  
Councillor Pollock was unanimously elected as Vice-Chairman.

**12/52** **DECLARATION OF ACCEPTANCE OF OFFICE**  
The Chairman signed the acceptance of office.

**12/53** **ALLOCATION OF PORTFOLIOS**  
The following portfolios were agreed:-

Councillor Crooke - Neighbourhood Planning  
Councillor Pollock – Environmental Issues, Play Area, Financial Overview  
Councillor Stroud – Website  
Councillor Dean – Traffic & Speeding  
Councillor Boddy – Roads and Verges

**12/54** **APOLOGIES FOR ABSENCE & DECLARATIONS OF INTERESTS**  
There were no apologies for absence or declarations of interests.

**12/55** **MINUTES OF THE MEETING HELD ON 14 MARCH 2012 & 19 MAY 2011**  
Minutes were agreed and signed as a correct record.

**12/56** **CLERK'S REPORT & MATTERS ARISING**

- a. Flawith green was now looking very tidy. The telephone box refurbishment is now finished.
- b. The agent of the landowner near the river was sympathetic to a permissive footpath but only fishing rights were available.
- c. The derelict property in Flawith had been made safe.
- d. Councillor Crooke and the Clerk were to meet with Graham Banks, Planning Policy Manager at Hambleton DC regarding a possible Neighbourhood Plan.
- e. NYCC Highways had repaired some of the pot holes but Sandy Lane and Straight Lane had still not been upgraded. The pot holes in Bensons Lane had not been repaired. The NYCC Highways Inspector had visited Hag Lane and was now trying to get funding to drain the puddle into the land drain.

Approved ..... Chairman

Date.....

- f. The newsletter was nearly complete. An article about Amanda Madden's talk would be added.
- g. The Parish Group was meeting next Friday to discuss projects for the following year. The Aldwark village sign still needed repairing.
- h. The meeting with RAF Linton-on-Ouse still needed arranging. Councillor Pollock gave the clerk some dates she would be available.
- i. NYCC had written asking for the grass cutting contractors insurance details regarding urban grass cutting. One contractor had provided this and it would be forwarded to NYCC Highways Area 2 office.

**12/57 PUBLIC FORUM**

A member of the public requested that the replacement tree on Flawith Green be a rowan as an apple tree would cause health and safety issues due to rotting fruit. This was agreed. A concern was expressed at fly tipping outside Flawith where the NYCC gravel tip was. The Clerk would write to NYCC Highways to see if a no tipping sign can be erected. There was a pot hole near Foxholme. As this was in Alne Parish the Clerk would write to Alne Parish Council.

**12/58 PLANNING APPLICATIONS FOR CONSIDERATION**

- a. 12/00899/FUL – Proposed construction of greenhouse and potting shed at existing dwelling at Old Woodholme, Aldwark YO61 1UB for Mr A Bray – **Wish to see APPROVED.**

**12/59 HAMBLETON DC – PLANNING DECISIONS & APPEALS**

- a. 12/00173/FUL – Construction of a single storey extension and re-location of double garage and cold store (as planning approval ref 11/01006/FUL) as amended by drawings and email received by Hambleton DC on 7 March 2012 at The Headlands, Flawith YO61 1SF for Waudby Farms – **APPROVED.**
- b. 12/00269/FUL – Construction of timber framed garage at Woodholme Farm, Aldwark YO61 1UB for Mr Colin Brooksbank – **APPROVED.**
- c. 12/00270/LBC – Application for Listed Consent for the construction of a timber framed garage at Woodholme Farm, Aldwark YO61 1UB for Mr Colin Brooksbank – **APPROVED.**

**12/60 PEARSON TRUST**

Councillor Stroud had attended the Pearson Trust meeting. There was confusion regarding their constitution and he had agreed to look into it. He requested that anyone let him know of any needy people in the parish who may benefit from a small grant.

**12/61 PARISH PLAN**

- a. Leisure – The safety inspection of the play equipment had been arranged for September with Playsafety Ltd and the Clerk had checked by 'phone today.
- b. The Environment Agency had unfortunately not stopped Mr Coning's operations. Spraying on the surface was taking place at the moment, but both Councillor Pollock and Councillor Crooke had been intouch with the Environment Agency.
- c. Road and Pavements had been dealt with previously on the agenda.

**12/62 CLERK'S CONTRACT OF EMPLOYMENT**

It was agreed that a further draft would be produced and brought to the next meeting.

Approved ..... Chairman

Date.....

**12/63      FINANCIAL MATTERS**

- a. Bank balances and receipts and payments were noted.
- b. The attached payments were agreed.
- c. The accounting statements for the year ended 31 March 2012 were approved.
- d. The annual governance statement for the year ended 31 March 2012 was approved.

**12/64      CORRESPONDENCE**

A list of correspondence since the last meeting was noted and attached.

**12/65      COUNTY COUNCILLOR REPORT**

Councillor Peter Sowray was not present.

**12/66      DISTRICT COUNCILLOR REPORT**

Councillor Knapton reported that the he was now Chairman of Scrutiny Committee 1. A new Chief Executive had been appointed and the details would be released very shortly.

**12/67      PARISH COUNCILLOR REPORTS**

There were no reports from Parish Councillors.

**12/68      MATTERS FOR INCLUSION ON FUTURE AGENDAS**

Clerk's contract of employment.  
RAF Linton-on-Ouse visit.

**12/69      DATE OF NEXT MEETING**

The next meeting will be held on Tuesday 17 July 2012 at 7.30pm at the Aldwark Arms.

**The Meeting closed at 8.50pm.**

Approved .....

Chairman

Date.....

## Payments

08/05/2012	Triode Energy Ltd	1/5 Payoll software	£26.88
08/05/2012	Nigel Knapton	100 x 2nd Class stamps	£36.00
08/05/2012	Bartlett Tree Experts	Tree surgery	£614.40
08/05/2012	NYCC	Salt bin refill	£90.00
08/05/2012	Salary 1 & Expenses	Salary 1 & Expenses	£202.70
08/05/2012	HMRC	PAYE	£40.40

## Correspondence Received

08/05/2012	NHS	Poster
04/05/2012	Hambleton DC	Code of Conduct
04/05/2012	Hambleton DC	Update
03/05/2012	Hambleton DC	Meeting of the Area Forums
30/04/2012	Hambleton DC	Precept Remittance Advice
30/04/2012	Clerks & Councils Direct	Magazine
25/04/2012	Royal Mail	Stamps
28/04/2012	Hambleton DC	Planning Application 12/00899/FUL
26/04/2012	Rural Action Yorkshire	Country Air
25/04/2012	York & North Yorkshire Playing Field Assn	The Playing Field
25/04/2012	S J Danby Ltd	Playscheme
16/04/2012	Bartlett Tree Experts	Invoice
16/04/2012	Fields in Trust	Diamond Jubilee
15/04/2012	Glasdon	Products for Local Councils
12/04/2012	NYCC	Invoice Reminder
10/04/2012	Hambleton DC	Notice of Decisions
21/03/2012	Hambleton & Richmondshire Community Safety	Speeding Concerns response
06/04/2012	York Teaching Hospital NHS Foundation Trust	Governor contact
03/04/2012	Local Government Boundary Commission	Electoral Review of Hambleton
01/04/2012	York & North Yorkshire Playing Fields Assn	Rural Action Yorkshire
29/03/2012	Mazars	Annual Return
21/03/2012	NYCC	Invoice Reminder
27/03/2012	NYCC	Hag Lane
27/03/2012	Hambleton DC	Parish Council Block Insurance
20/03/2012	NYCC	Minerals & Waste Development Framework
17/03/2012	NYCC	Urban Grass Cutting
16/03/2012	Councillor Stroud	Person Trust
17/03/2012	Kirkwells	The Planning People

Approved ..... Chairman Date.....