

**ALDWARK AREA PARISH COUNCIL**

**MINUTES OF A MEETING HELD AT THE ALDWARK ARMS, ALDWARK  
ON TUESDAY 14 MARCH 2012 AT 7.30PM**

**PRESENT:** Councillors: Roland Crooke (Chairman), Alison Pollock (Vice Chairman),  
Colin Stroud and Alan Boddy.

Clerk: District Councillor Nigel Knapton.

1 member of the public was present.

**12/25 APOLOGIES FOR ABSENCE & DECLARATIONS OF INTERESTS**

Apologies were received from Councillor Henry Dean and the reason accepted.

**12/26 MINUTES OF THE MEETING HELD ON 10 JANUARY 2012**

Minutes were agreed, one amendment made and signed as a correct record.

**12/27 CLERK'S REPORT & MATTERS ARISING**

- a. The new Aldwark notice board had been installed.
- b. The tree surgery on Flawith Village Green would be done on 23 March 2012. Councillor Boddy would obtain an apple tree for planting.
- c. Councillor Stroud would contact the agent regarding the potential permissive footpath in Aldwark and ascertain whether the owner would be interested in this if sufficient village interest could be shown.
- d. Councillor Stroud had circulated the link to the new website. It was agreed the fees of around £10 be paid for the domain transfer and that the preferred domain be [www.aldwarkparish.co.uk](http://www.aldwarkparish.co.uk)
- e. The waste spreading was low key at the moment.
- f. There had been no meeting regarding the NYCC Waste Treatment Facility as not all participants had been willing to attend.
- g. The dog waste bin in Aldwark had been moved by Councillor Boddy and Hambleton DC had been informed of its new location in Youlton.
- h. Councillors Crooke and Dean had attended a meeting with the Safety Partnership at Hambleton DC. The partnership was not able to offer any permanent solutions due to national legislation and shortage of funds but would increase patrols and would report back in six months' time. Vehicle chicanes were suggested as a solution. There would be two speed checks per year.
- i. A day had been arranged on 14 April 2012 to undertake the work on the Flawith telephone box. Councillor Pollock was to establish a group in Aldwark to do the telephone box there.
- j. The electrical supply had been removed from the derelict property in Flawith and a trench was to be dug to take the rubble when it is reduced in height to six feet.
- k. The new bank mandate was now in operation. Any two Councillors could now sign the cheques. The name of the account was now changed to Aldwark Area Parish Council.
- l. The Clerk had contacted the agent regarding the For Sale signs on the road near Youlton and these had now been removed.

Approved ..... Chairman

Date.....

**12/28**      **PUBLIC FORUM**

There were no matters raised in public forum.

**12/29**      **PLANNING APPLICATIONS FOR CONSIDERATION**

- a. 11/02840/FUL – Alterations and extensions to existing dwelling and construction of detached garage at Ings View, Aldwark for Jonathan Green. **Wish to see APPROVED.**
- b. 12/00270/LBC – Application for Listed Building Consent for the construction of a timber framed garage at Woodholme Farm, Aldwark for Mr Colin Brooksbank. **Wish to see APPROVED.**
- c. 12/00269/FUL – Erection of a timber framed garage on land currently used as private car parking space within the existing grounds towards the rear of the main house at Woodholme Farm, Aldwark for Mr Colin Brooksbank. **Wish to see APPROVED.**

**12/30**      **HAMBLETON DC – PLANNING DECISIONS & APPEALS**

- a. 11/02600/FUL – Proposed alterations and extensions to existing dwelling and construction of detached garage at Cobble Hill Barn, Aldwark for Mr M Greenwood – **APPROVED.**
- b. 11/02438/FUL – First floor extension to existing dwelling at 2 Tholthorpe Road, Flawith for Mr E Payne – **APPROVED.**
- c. 11/02647/CAT – Proposed works to 6 trees at Aldwark Manor Hotel, Aldwark for Mr R Gamble – **APPROVED.**
- d. 11/02464/FUL – Siting of 2 containers to incorporate a biomass boiler, controls and pellet storage with associated fencing at Aldwark Manor Hotel, Aldwark for Marston Aldwark Manor Ltd – **APPROVED.**

**12/31**      **FUTURE MEETING DATES**

It was agreed that future meetings would be held on the third Tuesday of every odd month, alternatively between the Aldwark Arms and Aldwark Manor. The Clerk had already asked the venues if it was alright for the Council to meet on those dates.

**12/32**      **NEIGHBOURHOOD PLANNING**

- a. It was reported that the Chairman and the Clerk had attended a training day on Neighbourhood Planning held by Action for Market Towns. It was agreed that the Chairman and the Clerk would talk to Hambleton DC to see what assistance they would be offering if the parish went ahead with producing such a plan.

**12/33**      **PARISH PLAN**

- a. There was nothing to report on leisure and play areas.
- b. The only environmental issue had been reported under 12/27/e.
- c. Councillor Boddy had weekly reported pot holes to NYCC Highways. The road through Aldwark was deteriorating and this would be reported.

**12/34**      **PARISH GROUP**

The Parish Group would be meeting in April 2012.

- 12/35**      **PROCEDURES & POLICIES**  
The following procedures and policies were adopted by the Council, Complaints Procedure, Standing Orders, Financial Regulations, Data Protection and Freedom of Information.
- 12/36**      **WEBSITE**  
This was discussed in 12/27/d.
- 12/37**      **PARISH NEWSLETTER**  
It was agreed that a newsletter be produced and that Councillor Pollock be the editor and arrange printing. Councillors Crooke and Stroud and the Clerk would submit articles.
- 12/38**      **MINUTES**  
It was agreed that the Clerk would produce the draft minutes and then forward to the Chairman for comment. After amendments these would be sent to all Councillors who would then comment and after that they would be placed on the notice board as draft minutes.
- 12/39**      **PARISH ASSEMBLY**  
It was agreed that the Parish Assembly be held before the Council AGM in May. No special agenda items were required.
- 12/40**      **PLANNING APPLICATION PROCEDURES**  
It was agreed that the Clerk would send out planning applications received to one Councillor in the appropriate parish who would discuss with fellow Councillors in that parish and neighbours affected and send the observations to the Clerk to forward to Hambleton DC.
- 12/41**      **QUEEN'S DIAMOND JUBILEE**  
The Big Lunch pack was passed by the Clerk to the owner of the Aldwark Arms to assist with his proposed barbeque.
- 12/42**      **CLERK'S CONTRACT OF EMPLOYMENT**  
It was agreed that Councillors Crooke, Pollock & Stroud would meet to discuss the draft contract of employment.
- 12/43**      **FINANCIAL MATTERS**
- a. Bank balances and receipts and payments were noted.
  - b. The attached payments were agreed.
- 12/44**      **CORRESPONDENCE**  
A list of correspondence since the last meeting was noted and attached.
- 12/45**      **COUNTY COUNCILLOR REPORT**  
Councillor Peter Sowray was not present.

Approved .....

Chairman

Date.....

**12/46 DISTRICT COUNCILLOR REPORT**

Councillor Knapton reported that he was now Chairman of a Task & Finish Group to review the future of the Area Forums and Area Partnerships with the purpose of improving the engagement of residents.

**12/47 PARISH COUNCILLOR REPORTS**

It was reported that a proposed half day visit to RAF Linton-on-Ouse had been offered with an opportunity to discuss the impact of the flying circuit on the villages. It was agreed that this be arranged with a specific time for the circuit meeting so Councillor Pollock could attend just that item.

**12/48 MATTERS FOR INCLUSION ON FUTURE AGENDAS**

Clerk's contract of employment.

**12/49 DATE OF NEXT MEETING**

The next meeting will be held on Tuesday 15 May 2012 at 7.30pm at Aldwark Manor.

**The Meeting closed at 9.10pm.**

Approved .....

Chairman

Date.....

## Payments

14/03/2012	Parish Online	GIS Mapping System	£36.00
14/03/2012	Actions for Market Towns	Neighbourhood Planning Training	£70.00
14/03/2012	Councillor Colin Stroud	Repairs to Noticeboard	£33.12
14/03/2012	Nigel Knapton	Salary & Expenses to 31 March 2012	£423.02
14/03/2012	HMRC	PAYE to 31 March 2012	£88.20
14/03/2012	Triode Energy Ltd	Stationery, A4 paper, files etc	£56.89
14/03/2012	John L C Gandy	New Aldwark Noticeboard	£660.00
14/03/2012	YLCA	Annual Subscription	£109.00

## Correspondence Received

11/01/2012	HMRC	PAYE
17/01/2012	AmeyCespa	Meeting
17/01/2012	Parish Online	Invoice
24/01/2012	Hambleton DC	Street Naming & Numbering
24/01/2012	Action for Market Towns	Invoice
24/01/2012	Hambleton DC	Notice of Planning Decision 11/02438/FUL
24/01/2012	Hambleton DC	Notice of Planning Decision 11/02464/FUL
25/01/2012	Hambleton DC	Review of District Council Electoral Arrangements
26/01/2012	NHS	Friarage Hospital
01/02/2012	YLCA	Hambleton Branch Meeting
01/02/2012	Rural Action Yorkshire	CountryAir
01/02/2012	Glasdon	Brochure
03/02/2012	Councillor Colin Stroud	Invoice for repair of Youlton noticeboard
06/02/2012	John L C Grandy	Notice Board Invoice
07/02/2012	Park Lane Playground Inspections	Inspection leaflet
10/02/2012	independUs	Charity information
11/02/2012	Hambleton DC	Meetings of Area Forums
14/02/2012	Richmondshire DC	Queens Diamond Jubilee
15/02/2012	Hambleton DC	Planning Application 12/00269/FUL
15/02/2012	Hambleton DC	Planning Application 12/00270/FUL
18/02/2012	Hambleton DC	Notice of Planning Decision 11/02600/FUL
19/02/2012	NYCC	County Committee for Hambleton
21/02/2012	YLCA	Subscription Invoice
22/02/2012	Clerks & Councils Direct	Magazine
24/02/2012	EEPR	External Environment Magazine
29/02/2012	Hambleton DC	Review of District Council Electoral Arrangements
02/03/2012	John Topliss	Telephone Box Report
05/03/2012	The Big Lunch	The Big Lunch Pack
05/03/2012	Rural Action Yorkshire	Warm Homes Helathy People

Approved .....

Chairman

Date.....