

ALDWARK AREA PARISH COUNCIL
MINUTES OF A MEETING HELD AT ALDWARK MANOR HOTEL, ALDWARK
ON THURSDAY 19 NOVEMBER 2013 AT 7.30PM

PRESENT: Councillors: Colin Stroud (Chairman), Henry Dean, Allan Boddy, Roland Crooke, Sue Southall.

ALSO PRESENT: Clerk: Nigel Knapton

No members of the public were present.

13/102 ACCEPTANCE OF OFFICE

It was noted that Councillor Southall had signed the acceptance of office, witnessed by the Clerk.

13/103 APOLOGIES FOR ABSENCE & DECLARATIONS OF INTERESTS

There were no apologies as everyone was present. There were no declarations of interests.

13/104 MINUTES OF THE MEETING HELD ON 5 SEPTEMBER 2013

Minutes were agreed and signed as a correct record.

13/105 PUBLIC FORUM

There were no members of the public present.

13/106 CLERK'S REPORT & MATTERS ARISING

- a. A meeting had been held together with NYNet, NYCC and Myton-on-Swale Parish Council. Sufficient interest had now been expressed regarding a proposed wireless solution from LN Communications and therefore the clerk would ask Ian Carr of NYCC to organise a meeting with LN and local residents for the week beginning 6 January at 7.30pm one evening. It was agreed that notices advertising the meeting would be posted on noticeboards and circulated by email.
- b. The waste spreading agreement with Coast to Coast Recycling Ltd had been agreed and was now on all the notice boards. The agreement had been circulated to various interested parties for information. There had been one incident with a vehicle reported so far. Coast to Coast had investigated the matter and whilst a driver had admitted to being in the area he could not recall an incident. Whilst councillors were disappointed by this outcome they were pleased that Coast to Coast seemed to be taking the agreement seriously. There had been no noxious smells recently. Councillor Crooke would report back to the NYCC Hambleton Area Committee accordingly.
- c. More work on the drains in Flawith had been carried out by Yorkshire Water but there was still a reported problem of water gurgling up and smells.
- d. Councillor Boddy had cut back the foliage around the road signs. He would next clean the signs.

Approved

Chairman

Date.....

13/107 PLANNING APPLICATIONS FOR CONSIDERATION

- a. To agree a procedure for commenting on planning applications. The Chair had circulated a draft procedure which was discussed and, with a minor amendment, this was agreed.
- b. 13/01968/NMC – Non material amendment – change to the rear elevation windows – to previously approved scheme 13/00181/FUL at St Clare, Flawith YO61 1SF for Mr A Thomas. **No objections.**
- c. 13/01890/FUL – Proposed conservatory at Braeburn, Flawith YO61 1SF for Mr Martin Warner. **No objections.**
- d. 13/01807/FUL – Construction of a field gate into agricultural land at Fold House, Aldwark YO61 1UB for Mr & Mrs Martin Brooks. **No objections.**
- e. 13/01774/FUL – Extension to existing agricultural livestock building and construction of an agricultural storage building at OS Field 0070, Flawith for Mr D Green. **No objections.**

13/108 HAMBLETON DC – PLANNING DECISIONS & APPEALS

- a. 13/001154/FUL – Installation of a flue to an existing agricultural workshop building to serve new biomass boiler at Youlton Lodge, Youlton for MJ & CE Newland. **Granted.**
- b. 13/00916/FUL – Demolition of existing dwelling/holiday cottage and the construction of a replacement dwelling and change of use of agricultural land to domestic at Youlton Lodge Cottage, Youlton for Mr & Mrs J Newland. **Granted.**
- c. 13/01492/CAT – Proposed work to trees at Ings View, Aldwark for Mr R Mell. **Granted.**
- d. 13/01173/FUL – Demolition of existing agricultural building and construction of a replacement agricultural storage building at Youlton Hall, Hag Lane, Youlton for Mr G Inchboard. **Granted.**
- e. 13/01890/FUL – Single storey extension and alterations to rear of existing building at Braeburn, Flawith for Mr Martin Warner. **Granted.**
- f. 13/01807/FUL – Construction of a field gate and vehicular access into agricultural land as amended by plan and details received by Hambleton DC on 29 October 2013 at Fold House, Aldwark for Mr & Mrs M Brooks. **Granted.**

13/109 POLICE

PC Chris Jones was not present.

13/110 PLAY AREA REPORT

A favourable inspection report had been received from RoSPA Playsafety Ltd and all areas were declared to be satisfactory with either a “low” or “very low” risk assessment. It was therefore agreed that no action was necessary.

13/111 MEMBERS’ EXPENSES POLICY

The expenses policy previously circulated was adopted with the exception of the clauses relating to publication.

13/112 STANDING ORDERS

The Chairman had produced a draft set of standing orders based on the current standing orders with amendments to include various new clauses from the recent NALC model. It was agreed that he continue with this process and bring a draft to a future meeting.

Approved Chairman

Date.....

13/113 GRIEVANCE PROCEDURE

The previously circulated grievance procedure was adopted.

13/114 ALDWARK TELEPHONE BOX

It was agreed that the telephone box be used as a book exchange as in Flawith, Alne and Tollerton. A local resident had agreed to paint the box and Cllr Southal agreed to ask him if he would shelve out the box with the Parish Council paying for materials. Failing this a local joiner who had fitted out other boxes would be engaged.

13/115 PORTFOLIO RESPONSIBILITIES

- a. Leisure – Play area. Nothing to report.
- b. Roads, pavements and grass verges. Councillor Stroud reported that the Shorn Dyke footbridge had still not been replaced by NYCC but he had been assured that the new bridge would be installed by the end of the month.
- c. Public Communications – Nothing to report.

13/116 FINANCIAL MATTERS

- a. Bank balances, actual vs. budget and receipts and payments were noted.
- b. The attached payments were agreed.
- c. The amended draft budget was considered and was agreed. It was also agreed that the 2014/15 precept would be £3,200, an increase of £400 on this year's precept. This was necessary to keep up with rising costs and to enable the Council to carry out small improvements to local facilities.
- d. The Chairman reported that he had met with the Clerk on 15th November and carried out a check on the Council's finances in accordance with the Council's Financial Regulations. This was satisfactory.

13/117 CORRESPONDENCE

A list of correspondence since the last meeting was noted and attached.
Councillor Crooke had been elected to the NYCC Hambleton Area Committee.

13/118 COUNTY COUNCILLOR REPORT

County Councillor Sowray was not present.

13/119 DISTRICT COUNCILLOR REPORT

Councillor Knapton reported that Hambleton District Council's first Parish Liaison Meeting had taken place and the next one would be in May 2014 and suggested agenda items were welcomed.

13/120 PARISH COUNCILLOR REPORTS

RAF Linton-on-Ouse had arranged a meeting on Thursday regarding the deployment of the Yorkshire University Air Squadron and the Air Experience Squadron to Linton, following the closure of Church Fenton where they had previously been based. Councillors Stroud and Boddy would attend and enquire when and how many flights were likely to take place, particularly at weekends.

Approved

Chairman

Date.....

13/121 **MATTERS FOR INCLUSION ON FUTURE AGENDAS**
Standing Orders.

13/122 **DATE OF NEXT MEETING**
The next meeting will be held on Tuesday 21 January 2014 at 7.30pm at Aldwark Manor Hotel.

The Meeting closed at 9.10pm.

Approved Chairman

Date.....

Payments

05/09/2013	Nigel Knapton	Toner	£11.39
05/09/2013	Hambleton DC	Insurance	£462.12
05/09/2013	YLCA	Good Councillor's Guide	£13.00
05/09/2013	Ian Jackson	Website	£10.78
05/09/2013	Rural Action Yorkshire	Membership	£35.00
05/09/2013	SLCC	Conference VAT	£4.64
05/09/2013	Nigel Knapton	Salary & Expenses	£194.55
05/09/2013	HMRC	PAYE	£41.20

Correspondence Received

26/08/2013	Clerks & Councils Direct	Magazine
27/08/2013	Hambleton District Council	Planning decision 13/00916/FUL
27/08/2013	Hambleton District Council	Planning decision 13/01154/FUL
27/08/2013	Hambleton District Council	Planning decision 13/01154/FUL
27/08/2013	HSBC	Bank statement
06/09/2013	Hambleton District Council	Planning application 13/01807/FUL
09/09/2013	Hambleton District Council	Planning application 13/01890/FUL
10/09/2013	Playscheme S J Danby Ltd	Brochure
10/09/2013	Glasdon	Brochure
10/09/2013	Rural Action Yorkshire	Accounts
10/09/2013	Hambleton District Council	Planning decision 13/01492/CAT
14/09/2013	PFK Littlejohn	Audit report
15/09/2013	Rural Action Yorkshire	Membership certificate
15/09/2013	Healthwatch North Yorkshire	Poster and leaflet
20/09/2013	North Yorkshire County Council	Salt bin refill notice
21/09/2013	Great Northern Air Ambulance	Grant
23/09/2013	Hambleton District Council	Planning decision 13/01173/FUL
24/09/2013	RoSPA Playsafety	Inspection invoice
24/09/2013	RoSPA Playsafety	Report
25/09/2013	HSBC	Bank statements
26/09/2013	VG Energy	Community renewable project
01/10/2013	Ordnance Survey	PSMA member
01/10/2013	Hambleton District Council	Precept remittance advice
06/10/2013	Hambleton District Council	Planning application 13/01968/NMC
06/10/2013	Hambleton District Council	Planning application 13/01774/FUL
13/10/2013	Hambleton District Council	Inaugural Parish Liaison
14/10/2013	North Yorkshire County Council	Household waste poster
17/10/2013	North Yorkshire County Council	Urban grasscutting remittance advice
18/10/2013	Bartlett Tre Experts	Newsletter
19/10/2013	Rural Action Yorkshire	CountryAir
19/10/2013	Hambleton District Council	Parish Precept arrangements
23/10/2013	HSBC	Bank statements

Approved Chairman Date.....

27/10/2013	Clerks & Councils Direct	Magazine
27/10/2013	Hambleton District Council	Update
30/10/2013	Wicksteed Playscapes	Brochure
31/10/2013	Aldwark Manor Hotel	Meeting room invoice
31/10/2013	Councilor Southall	Telephone box paint invoice
31/10/2013	Hambleton District Council	Parish liaison meeting
06/11/2013	Hambleton District Council	Planning decision 13/01807/FUL
06/11/2013	Hambleton District Council	Planning decision 13/01890/FUL
06/11/2013	Hambleton District Council	Parish Precept arrangements
06/11/2013	Mr G Hancock	Grass cutting invoice

Approved Chairman Date.....